

Minutes of SSA Meeting October 2016 (08-Feb-2017)

Attendance Register			1 st	2 nd	3rd	4th
Name of Committee Member	Abbreviation	Committee		22 June 16 2016	19 October 2016	8 February 2017
Warren Hitchcock	WH	AE		A	P	A
Julie Teague	JT	AE		P	P	P
Richard Morgan	RM	AE		A	P	A
De Wet Davel	DD	CP		A	A	A
Mike Teague	MT	CP		A	P	P
Chris Teague	CT	CP		P	P	P
Liza Hietbrink	LH	FS		A	A	A
Mohan Chudalayandy	MCH	FS		A	P	P
Claire King	RC	FS		P	A	P
Peter Annandale	PA	CF		A	A	P
Graham Field	GF	CF		P	A	A
Rogan Maclean	RMC	CF		A	A	A
Oliver Nöthen	ON	WS		Skype	A	P
Michael Panaino	MP	WS		A	A	A
Hendri Liebenburg	HL	WS		Skype	Skype	A
Dirk Venter	DV	Judge		P	P	P
Paul Marcellin	PM	SAP		P	P	A
Francois Wagenaar	FW	SAP		A	A	A
Annelie Hoeksema	AE	SAP		A	A	A
Colin Rothman	CR	NED			A	A
Amy Shaw	AS					P
Nic Coulson	NC					P

P = Present A = Apologies X = Absent - = Not Required

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Neeve Oosthuizen (PASA Admin)	Per e-mail	
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No	Item	Responsible & Deadline
1	Sky Document	
1.1	It was decided to share the document with skydivers when they get "A" licence in electronic format (e-Mail)	
1.2	It was decided to upload the document in the PASA website	CK
1.3	MT raised about the content in the equipment section of the document. JT to update the section regarding downsizing and safety.	JT
2.	Tunnel Information Pack	
2.1	On occasions, MC receives request from investors about information on tunnel. Investors may use this as an indicator to understand the market size. The general opinion was that the market size is similar to tandem and bungee jumpers.	
2.2	JT to update CK's document to include tandem figures	JT
3	IPC Feedback	MT
3.1	MT sent details before the meeting about the proposed changes on the rules.	
3.2	No major changes confirmed in the IPC meeting. 5 bids for indoor competition. Concerns raised regarding awarding hosting rights for more than 2 years before the event.	

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3.3	Wingsuit IPC member's feedback wasn't used by the WS IPC committee chairman WS teams are pulling out of FAI events due to lack of clarity in the rules and organization MT requested a letter of intent to withdraw from the competitors.	
3.4	PASA funding for the IPC delegate travel was discussed in detail. A financial model, the cost sharing by SSA & ADZO, was agreed upon as a more preferable way forward. MT to send CT expenses list to budget for future. CT to prepare a financial model for IPC delegate travel, in which SSA & ADZO share the expenses.	
3.5	CK thanked MT for the good work as the IPC delegate	
4.	Closing Budgets/Special Projects	
4.1	Rollover model for unspent funds was discussed. Decided to move unspent to special projects. Committees can apply for funds from the special projects budget.	
4.2	Subsequently, SSA Exec had a separate discussion about the process of handing of special projects funds.	SSA Exec
6.	Election of Incoming Committees	
6.1	MCH to email new committee selection.	MCH
6.2	JT suggested to all committees to have continuity.	
7.	Nationals	
7.1	MCH requested all committees to share the number of competitors/teams for nationals. It may be realistic after sharing the 1 st bulletin. WS committee gave an estimate of 2 acrobatic teams and 10 performance competitors.	
7.2	CT discussed about hosting CP nationals at PSC. CT discussed the judging requirements for the event and expenses related to organizing the event. CT to share the date and location to SSA Exec and PASA admin to inform Aero Club and SASCO	CT
8.	MC Feedback	
8.1	Unanimous proposal to email MC/NED to renew the relationship between MC, SSA and ADZO.	SSA Exec
9.	Marketing Study	
9.1	PM shared the following details via email. He will complete the plan and share/discuss in the next meeting. JT to get details of the marketing agency from PM to conduct the marketing exercise.	PM and JT