



## Minutes of the Association of Drop Zone Operators' Meeting

**Tuesday, 14 March 2017, 15h00**

**Location:** Dickie Fritz Hall, Edenvale  
**Chairperson:** Graham Field  
**Minutes:** Beverly Cosslett  
**Present:** See attached attendance register

### Apologies:

Long Pete Mauchan Skydive Cape Town (represented by Mark Bellingan)  
Roy Hughes Skydive on the Vaal (represented by Liz Cooper)  
Peter Lawson Pretoria Skydiving Club (represented by Mike Teague)

### Proceedings

Graham Field (GF) opened the meeting and went through the meeting rules. Apologies were received (above).

### Ratification of previous minutes

DISCUSSION		
Minutes ratified		
GF ratified the minutes		
Japie Keet (JK) seconded		
CONCLUSION		
No amendments.		
ACTION	Responsible	Deadline

### Supplementary Items

DISCUSSION		
No other issues to discuss.		
CONCLUSION		
ACTION	Responsible	Deadline

### Adoption of the agenda

DISCUSSION
The agenda was adopted.

## Matters brought forward

DISCUSSION		
<p>Aero Club and founder awards needs follow up. This was not actioned from the last meeting.</p> <p>All sections need to make submissions to the Aero Club as part of the 100 year centenary in 2020. GF and Vernon Kloppers (VK) have approached Allan Banfield to do this. GF/VK to follow up.</p> <p>Website continues to be a work in progress. GF to elaborate at the PASA AGM. The system now has the ability to email all paid-up members or specific subsets of members or groups.</p> <p>GF to finalise and distribute the Special Events proposal to everyone. Mark Bellingan (MB) said we need to take RAASA and Aero Club into consideration and the process needs to be as simple as possible. Setting of fees must reflect the scope of the event.</p> <p>GF: Part 115 – Adventure flying: Is a work in progress. It is being based on the New Zealand model to allow for flips for microlights and gyrocopters and we are looking at including Tandem Skydivers.</p> <p>GF has invited Tony Frost to present to the PASA members at the AGM on behalf of the Aero Club. Half of our fees go to the Aero Club and we need to see where they add value.</p> <p>DZOs requested to notify GF of any ideas for value-adds from the Aero Club. GF is the Aero Club rep and will take things to them on PASA's behalf.</p>		
CONCLUSION		
<p>GF/VK to follow up with Allan Banfield re Aero Club Centenary.</p> <p>GF to finalise and distribute special events proposal.</p> <p>DZOs to revert to GF with value-add ideas re Aero Club.</p>		
ACTION	Responsible	Deadline
Aero Club Centenary	VK/GF	Next meeting
Special Events list to be finalised and distributed	GF	ASAP
DZOs to submit Aero Club value-add ideas	All	ASAP

## Chairman's report ..... Graham Field

DISCUSSION
<p>GF and Henk van Wyk (HvW) attended a meeting with RAASA earlier today on behalf of PASA to discuss airspace, fees and general issues relating to RAASA / PASA relationships.</p> <p>The Aero Club understands PASA is unhappy with what is happening at the moment. Aero Club convened a meeting with CAA and RAASA on 14 March. RAASA is starting to make decisions PASA's behalf which PASA is not happy about. MoU to be drawn up in the next week.</p> <p>PDI Funding from Aero Club. 2 candidates put forward by Liz Cooper (LC) and HvW got funding. Rigger's rating and JM rating issued. The mandate has been fulfilled. GF to confirm with T&amp;D rep Daniel Ralefeta if the funding will continue.</p> <p>First jump registers: New Column for Tandem. To see how many students have done a Tandem prior to signing up for a first jump course.</p> <p>The new FJR will be distributed end March. To commence use from 1 April 2017.</p> <p>DZ's have been asking about the RAASA and PASA forms for Display jumps. GF to put into action based on the meeting this morning. RAASA form to be used with required amendments.</p> <p>Updated forms for use will be distributed asap.</p>

Anything unusual that will be happening at an event needs to be added in to special comments section at the bottom of the form. E.g. Tandem demos, inverted exit demos, big flag demos or anything that NSTO needs to know about and approve prior to the demo jump taking place.

We are paying for RAASA, so we do expect them to deliver. Will evaluate how their service rolls out.

For permanent dropzones, temporary dropzones and demo jumps we need to pay RAASA for their services as gazetted.

New DZ applications will need to pay an additional R560 to RAASA.

Temp DZ applications R220 to be paid to RAASA.

Display applications R110 to be paid to RAASA.

Regardless of the event happening or not, RAASA fees to be paid for demo jumps and temp DZs.

Fees to go through the Admin office, applications are only valid when RAASA receive the money.

GF to finalise.

PASA budget feedback:

The Management Council discussed and decided to increase PASA membership fees by R20 to R520.

The full increase is going to the SSA. Of R520, R350 remains with PASA and R170 goes to SSA.

Aero Club fee increasing to R460.

Members to pay R980 per year for membership.

All other fees to remain the same except new tandem ratings to increase from R600 to R1 000.

ADZO budgeted for R41 000 for the year, R35 000 travel and R6 000 for meeting costs.

2016 came in under budget.

Unforeseen costs R2 018, for legal advice. PASA needs to pay for legal services since 2016 as Dennis Cohen's free legal advice has ceased.

Proposal on the table:

ADZO Membership fee to be increased to enable ADZO to send NSTO (or appointed representative) to the PIA symposium which is held every 2 years.

Affiliation fees to be increased by R2 000 once-off for the next 2 years. R1 000 each year suggested.

GF: it is a core function of ADZO to keep abreast of safety related developments.

Open to the floor:

MB: it is ADZO's responsibility to have a stable platform for safety & training. In the past we have gotten by keeping up to date internationally via email and Skype. PASA was invited this year to send a representative to the 2017 PIA Symposium. This should be seen as an ADZO function. Just like the SSA raises funds, ADZO should fund this.

Manny Cordeiro (MC) suggested having someone already attending bring back the feedback.

MB stated that it needs to be something based on actual requirements that require feedback, not as a favour where they don't have any responsibility to feedback.

HvW said it is important to send NSTO rather than a random person. NSTO should be representing SA skydiving.

MC said not just ADZO should pay but that all members should contribute to this or take the funds out of the tandem fees. MC does not mind paying, just suggests spreading the load.

GF: jumpers pay already as part of their fees.

MB: the tandem fee is not there to be harvested for items like this. ADZO should pay. If not the PIA Symposium it could be used for rigging, instructor and safety seminars.

HvW: all the DZ's are trying to keep their rates down, does not want to keep loading the price. We need to remain competitive in the local market place and when compared with other adventure activities.

Mike Teague (MT) raised the difference in pricing for tandems in various countries globally and asked if it is correct that tandems in SA are priced at a low price in comparison. HvW pointed out that many drop zones overseas are at similar pricing to SA.

MT suggested that the tandem levy should be replaced by a tandem temporary student membership fee payable by all tandem students as with first jump students. This is done internationally and affords associations the ability to spend funds on items such as seminars, etc.

MC agreed that tandem passengers should be seen as students and should be made to pay a student fee.

MT suggested considering removing the tandem cap.

MB reminded the meeting that the tandem fee came about due to a misconception about a deficit. After two years it was agreed to keep this as an income stream to PASA. It was never designed as a student fee.

MB: a proposal is on the table and ADZO must accept or not accept.

Proposal 1 from NSTO to increase the ADZO affiliation fee by R1000 p.a. for 2 years.

Proposal 2 from MC to up tandem levy to R20.

Proposal 3 from JK to go back to DZ's and get feedback and come back with suggestions to vote on.

Proposal 4 from MR to ask Aero Club to sponsor it.

GF suggests going away and coming back with a proposal at the next ADZO meeting for voting on.

**CONCLUSION**

Updated first jump register to be used from 1 April.

Updated RAASA demo application forms to be distributed for use.

No conclusion reached regarding increase of ADZO affiliation fee. DZOs to prepare proposals.

ACTION	Responsible	Deadline
Distribute First Jump Register.	Admin	31 March
Distribute RAASA form.	GF	ASAP
DZOs to come back with a proposal on how to fund S&T visit to events such as the PIA.	All	Next ADZO meeting

[NSTO report](#) ..... [Mark Bellingan](#)

**DISCUSSION**

MB incident summary updated and sent to DZs monthly.

1 fatality at Rustenburg with Botswana national.

Incidents are down. Currently one incident per 604 descents - best it has been since MB took office.

Paperwork, online approvals working well. MB can review and process from anywhere.

Rigging seminar to be moved out to after renewal. Form 21 - Inspection Report - has moved to an online system. Able to see all history on rigs and reserves. Not all registered users are using the system yet.

Reported packing incidents and anomalies are being detected in the inspection phase. These anomalies can be avoided. Someone will be sent to travel to centres around country and go through inspections again with all riggers to ensure that the inspections and packing carried out correctly and also to iron out any issues with the online system.

5 AFF candidates nearly ready for evaluation. Probably over 2 events, depending on evaluator availability.

MOPS update ongoing - Tandem, Winguits, revised JM programme all to be finalised by next meeting.

March is National Safety Month – feedback required from CI's.

Feedback on Show jumps: CI/DZO is in charge of the applications. RAASA applications need to happen through CI/DZO only, not third parties.

MB reminded all in general that incident reports must be pertinent to the event – give information that can be learned from.

CONCLUSION		
ACTION	Responsible	Deadline
No further action		

### Drop Zone feedback

DISCUSSION
<p>DZOs reported on their operations. The following specific feedback given:</p> <ul style="list-style-type: none"> <li>• <u>Mother City SkyDiving</u>: Operating for 2 years, only local South African staff members. 206 and 182 aircraft. Operating 7 days a week. Students go to Mossel Bay or Robertson. Doing regular show jumps. Facilities being improved. Doubled operation centre. Have an issue with lack of water. Closing for nationals. Running a temp DZ at Afrikaburn.</li> <li>• <u>PSC</u>: Carrying on with Tandems, AFF and sport skydiving. Last 6 months former members have come home from overseas enabling dz to increase coaching and seminars. They will be seasonal so in SA for the summer. Limit the number of tandems on weekends. Getting more AFF students who want to finish. 50% of them come from tandem jumps.</li> <li>• <u>EP Skydivers</u>: Gerrit van Zyl (GvZ) and Alexis McNaughton (AM) took over from James Williamson. GvZ and AM welcomed to ADZO. GvZ is DZO. Have secured aircraft. Weekend bookings happening, need to increase during the week bookings. AM going to US during winter to jump. Need to build infrastructure. MB reminded them paperwork needs to be done in one go.</li> <li>• <u>Skydive Rustenburg</u>: Weather has not been great. Nationals preparation happening.</li> <li>• <u>Skydive Secunda</u>: Permit just received. Starting operating this coming weekend. Should start operating regularly in the next few weeks. Tony le Roux is CI.</li> <li>• <u>JSC</u>: Have security issues, thefts. Fence put up and electrified and still being broken into. Have enough instructors for weekly classes and more AFF guys coming through the ranks. Demo's picking up and flyers being distributed. Potch university students come and go. We encourage them to jump while they are there.</li> <li>• <u>Icarus</u>: Show jumps quiet. Students and tandems recruited-being sent to Rustenburg and SOTV.</li> </ul>

- Skydive Ballito: Very quiet. Aircraft and ATC issues. Waiting to see what happens with Durban in the next few weeks.
- PTA Military: Not jumping. All aircraft grounded till June. Vigils need to be sent back to Belgium for battery replacement as batteries cannot be shipped by air. The military use Vigils are also not waterproof. Military in discussion with Vigil to find a solution. MB asked JK to find out if the military could incorporate a solution for civilians. SANDF Champs happening in June at Phalaborwa and the Zwartkops Airshow in May. Will be participating. New CI from 1 April: Laurel Thatcher. JK still chairman and DZO. MB asked JK to get Johnny Beukes to send a formal email to NSTO.
- Bloem Parachute Club: Currently B Licence and above only. Task Force there now and keeping the club going. Hopefully ready for students in about 6 months. Jan van Niekerk has taken over as SO.
- Limpopo Skydiving Centre: Starting to tick over a bit more. Still a weekday DZ by appointment. Aircraft being used is a Squirrel.
- Skydive Plett: Got a second 182. CemAir have pilots that can assist to operate the second aircraft. Want to look at options for Plett to become a student operation.
- Adventure Skydives Kruger: With Liz now CI at SOTV, Ralph is CI. Liz remains DZO.
- SOTV: Liz taken over as CI and Roy remains DZO. Extended landing area. Building a hangar, classroom and rigging room.
- Skydive Mossel Bay and Skydive Oudtshoorn: Doing tandems, AFF and SL. Tandems going well. SL and AFF growing. Overseas market for first jump students growing. Night jumps happening. CAA came up with new law about operating a high performance aircraft under a different compliance (Part 93 rather than Part 91). Similar to having an AOC. Get audited annually, need a safety system, a quality system, log hours for pilots for fatigue - report to be kept for 5 years. Type certified for now based on take-off mass and turbine. It's expensive to set up and the annual cost is high.
- Skydive Cape Town: Land issues ongoing. Some staff leaving to start their own operation. Need to possibly change status to a non-student operation for a while to sort out staff and landing area so B Licence and above for a while to see how it goes. Re-staffing to happen. No other issues.
- Skydive Durban: Working on the relocation. Will provide feedback when they have more info.
- Skydive Witbank: Building on jumps and students. Waiting for the move.
- Skydive Robertson: Uptake on SL students – reason not clear. Retention rate up as well. Totally a student DZ, limit tandems which is tricky as this also limits income. Operate weekends with 206.
- Aerial FX: Small upturn in demos. Extra fee to RAASA may impact numbers. Feedback from show jumps is good. CT jumps were great. Demo's remain a good way to promote the sport. All DZs urged to organise demo's.
- Skydive Parys: Now operating as a student operation with Laurel Thatcher as CI. Corne Myburgh also recently obtained his Instructor rating. No issues with aircraft. Aero Club Airweek was a great event. Built a new clubhouse. Great facility. Boogie happening this weekend. Angel, Apollo, Huey and balloon jumps happening. Those able to, urged to support.

**CONCLUSION**

**ACTION**

**Responsible**

**Deadline**

Drop zone relocation – Durban Skydive Centre ..... Vernon Kloppers

DISCUSSION		
<p>VK: Busy with court process due to municipality trying to get them out. Outcome uncertain.</p> <p>May go back to Oribi airport. Changes have happened as regards security which will be favourable.</p> <p>An alternate DZ is within 5NM which may need to be used when Oribi gets busy mid-week with scheduled flights.</p> <p>Nothing permanent yet.</p> <p>Will know by 23 March 2017.</p> <p>GF noted that RAASA mentioned that all older DZ's have space for skydive drops, so it won't be a new application for Oribi, perhaps only for the alternate DZ.</p> <p>GF asked if anyone had any issues: No issues raised.</p> <p>ADZO in principle approval for relocation confirmed pending court outcome on 23 March and, if required, payment of relocation fee.</p>		
CONCLUSION		
ADZO exec to review and approve once court outcome known.		
ACTION	Responsible	Deadline
VK to revert to exec after court outcome known.	VK	ASAP

Drop Zone Relocation – Witbank Skydiving Club ..... Russell Vandrau

DISCUSSION		
<p>Russell Vandrau (RV): Witbank has had security issues. Vandalism and theft is an issue. Break-in's happening every weekend.</p> <p>The municipality has issues with water and power.</p> <p>Road to DZ is through location/squatter camp.</p> <p>Recommendation to move to Middelburg airfield where there are better facilities and better security.</p> <p>Ian van der Berge to take over as CI.</p> <p>Aircraft to be confirmed.</p> <p>GF said Middleburg airfield is great but to note land claim issues.</p> <p>The move is not confirmed as yet but will be decided in conjunction with WSC members and RV to advise the ADZO exec accordingly.</p> <p>ADZO approval for relocation confirmed, if required within 6 months. R3000 relocation fee paid.</p>		
CONCLUSION		
ADZO approval for relocation confirmed, if required within 6 months.		
ACTION	Responsible	Deadline
RV to advise exec if/when relocation to occur, within 6 months.	RV	6 months

New drop zone application – Skydive Two Oceans ..... Blake Mac Millan/Rob Smallie

**DISCUSSION**

Blake Mac Millan (BM) and Rob Smallie (RS) represented:

Thanked everyone for the opportunity and for guidance and advice received during this process.

The operation is to be non-student operation initially. Plan to accommodate fun jumpers, get resources and raise money to make it a student facility in the future. Want to create a progressive DZ that will assist in progressing students.

Location is close to Wellington. The owner is supportive of the DZ. Wants to see the airfield develop. Flight school and hangars to be built. Open landing area to be developed.

Skydivers involved: BM, RS, Scott Mac Millan. Gerry du Plessis to follow if it is successful. Timothy Hutchings also to join offering skydiving and rigging service.

Aircraft to be confirmed. Rear door 206 is the first option. Have identified 2 aircraft for purchase and a leasing option available. Want to own an aircraft. Licence required to get the investment.

Equipment: 2 rigs are available. Order ready for 4 new sigma rigs and an additional 2 from the US coming as soon as they get approval.

Any questions/Issues:

MR advised BM and RS to exercise caution in the way they present the operation. It needs to be seen as a club. Also all the environmental impact work has to be done. Their (MCSD) airfield had to be rezoned for parachuting.

VK suggested they go to municipality and agree to land use beforehand. Don't wait for the residents to complain. Get supporting letters in advance.

BM said the advice was welcome. They have been to Municipality. Environmental impact done. There are some access roads limitations for number of cars per day. Number of take offs in an hour. Town planner and Mayor all in support of the tourism aspect.

GF pointed out that in terms of a meeting held with RAASA earlier, there are legalities regarding the paperwork. On the new form, certain things are required for the ARO to approve the application. The ARO cannot submit the paperwork to RAASA before the ARO has approved all aspects of the application. One of these is aircraft. RAASA needs this information. Due diligence must be done. Rigs and aircraft to be secured to finalise the application. An in principle approval can be given in the interim.

NSTO has inspected the site and is satisfied that the guys are well qualified. Will sign off application to RAASA.

ADZO will supply a letter to support the DZ application subject to the finalisation of aircraft and other items contained in the RAASA application. Once received, the exec will review and, if approved, will submit application to RAASA. RAASA need to look at airspace issues, they have 60 days.

All present in support.

**CONCLUSION**

ADZO approved application subject to the provision that applicants revert with information on the aircraft and other items pending in the application. Interim in principle approval to be supplied.

ACTION	Responsible	Deadline
In principle letter of approval to be supplied in the interim.	GF	ASAP
BM and RS to revert to ADZO exec on aircraft and other items pending in the application.	BM / RS	15 April 2017



New drop zone application – Pyramid Skydiving Centre ..... Manuel Cordeiro

DISCUSSION		
<p>Manny: To be based at Pyramid Airfield in Barberton.</p> <p>Brian Young operates a flying school at the airfield</p> <p>Quite a lot of bush to be cleared. Skydive centre to do tandems and B licence jumpers.</p> <p>SO and DZO is Manny. Rodney Benn will be operations manager.</p> <p>Rodney is a shareholder in BTN. Rodney put BTN in the proposal. Not going to be using BTN.</p> <p>Aircraft: Another aircraft to be confirmed.</p> <p>Form changed to reflect MC as contact person on PASA form.</p> <p>To operate once a month for now and will move to more frequent when demand increases.</p> <p>GF airspace issues raised: Liz confirmed there were issues with CC flying.</p> <p>GF mentioned issues with a slow climb in the Dornier. MB stated it would be difficult to do tandems from the Dornier.</p> <p>ADZO approved application subject to suitable aircraft availability.</p>		
CONCLUSION		
<p>ADZO approved the application subject to the provision that the applicant reverts with aircraft confirmation. An in principle approval to be supplied in the interim.</p>		
ACTION	Responsible	Deadline
In principle letter of approval to be supplied in the interim.	GF	ASAP
MC to revert to ADZO exec on aircraft.	MC	15 April 2017

Elect office bearers

DISCUSSION		
<p>Need to appoint an ADZO committee. Currently GF, HvW, VK. These three confirmed they are available for re-nomination.</p> <p>MT proposed to keep the current exec team.</p> <p>JK seconded.</p>		
CONCLUSION		
<p>Current Exec team to remain for 2017/18.</p>		
ACTION	Responsible	Deadline

Closing

GF thanked everyone for attendance.

MC and GF offered a special thanks to MB and Neeve for their continued hard work and support for ADZO and PASA.

GF thanked Bev for doing the minutes.

Closed the meeting 17h30.

Next meeting will be in approximately 6 months.

Addendum 1: Attendance Register



# Attendance Register

Association of Drop Zone Operators

15h00 14 March 2017  
 Dickie Fritz Hall, 115 Dickie Fritz Avenue  
 Dowerglen Ext 3, Edenvale

Name	Drop Zone	Signature
Graham Fied	SKYDIVE PARYS	[Signature]
	NEURIE FX	[Signature]
FOR CONCRETE → MARK BELLINGHAM	SKYDIVE CARLETON	[Signature]
	SUSAN WATTS	[Signature]
FOR APTEL → MIKE LEAGUE	PSC	[Signature]
	SHRIM JINTI	[Signature]
	J.H. GROBLER	SKYDIVE RUSTENBURG
	UZ COOPER	ASK & SOTV
	Cornel Volant	LUPPIO Skydive Cape
FOR SANDS → HENRIK PETERSE	Broomfontein Parachute Club	[Signature]
	SAPIE KEET	Praterria Military PC
	Mike Rumble	Mothercity Skydiving
	JASON RICHARDS	SKYDIVE SECUNDA
	EUGENE POTGIETER	JSC
	ALEXIS MCNAUGHTON	EP SKYDIVERS
MO → GERRIT VAN ZYL	EP SKYDIVERS	[Signature]
	RUSSELL VAN ORAN	Wit Bank Skydive C.
	Henk van Wyk	Skydive Mossel Bay / Oudtshoorn
	STEVE BARTZIS	NED
	Vernon Kloppers	DBN skydive
	BOSS DOUG	SKYDIVE BALITO
PERSONAL → BRUCE MacMILLAN	Skydive Two Oceans	[Signature]
	MANNY CORDEIRO	ICAWS / PYRAMID
		PERSONAL ↑